JOBS TO DO AT CAMP 1924.

Put in foundation for stationary engine and pump.
Transfer them from present location to point beside water and connect up.
Build inconspicuous house over this pumping unit.
Paint it or stain it brown.

****

Lay 320 feet of 1½ inch iron pipe from present line to tennis courts.
Put in two faucet attachments for hose.
Put in one "bubbler" if water will run there.

****

Build shelter for tractor and trailer.
Stain and paint it.

****

Screen in kitchen and dining-room.
Cut walls into shutters all over dining-room as they are at rear.
Kitchen changes -- rebuild tables, white wash, eliminate smoke from kitchen.

****

Stain inside dining-room.

****

Enlarge boat-house, lengthening it from about 30 to 40 feet.

****

Build marine railway.
Build carriage to run on it.
Build housings to cover boats in winter.

****

Shelves around inside of Uncas at height of eaves.

****

Change over Alhambra upstairs, cutting out partitions and changing stair case so that it will not take up valuable space in front corner of dining room, but will be approached from door in side of Alhambra next the Lodge.

****

Look to roofs of all buildings.

****

Build wooden body for trailer.

Change railing in front of chimney in Lodge.

OPENING WORK

Get row boat wharf and canoe wharf cribs in water, lay timbers and plank.
Pitch tents, seven large, five small.
Locate anchors off shore.
Get boats into water.
Get canoes onto racks.
Take off all shutters and store.
Set up 100 beds, with mattresses.
Clean out all buildings carefully.
Get diving raft into water - upside down, tow to wharf and turn over. Tow out to location off camp.
Get water pipe into water off camp and connect up.
Same at Cottage.
Inspect steamer-wharf and repair if necessary.
Connect up grease trap with kitchen.
Draw and saw wood.
Clean up Gables.
Dig garbage pit.
Over-haul tennis back stops and gear.
Wood, roll and mark four courts.
Wood and mow baseball field.
Go over all dining-room and kitchen gear.
Get blankets from Lakeport, unpack and count.
Get flat boat loaded with tractor, trailer, groceries, tennis court, oil, gasolene, kerosene, etc. and unload, checking off and storing.
Clean out and wash out refrigerator rooms and ice up.
Repair caulk and paint boats.

P. A. Good
May have this back
to have copies made
from? Let me send you
a better one.

Sent to Mr Ford
about Oct Nov
1924

BOSTON Y.M.C.A. MEN'S CAMP IMPROVEMENTS

AND NEW EQUIPMENT

1924

****

	Actual Cost	Estimated
1.		
Fordson Tractor at Lakeport	225.00	
Circular Saw.....	80.00	
Pulley for saw belt on tractor...	35.00	
Trailer wheels and frame.....	70.00	
		410.00
2. Boat The "Sandy" 35'x10'		
Purchase price to owner.....	800.00	
Storage charges.....	38.71	
Yacht broker's fee.....	56.00	
Engine overhauling ($155 protested)	155.00	
Purchase new engine parts.....	46.00	
Painting, caulking, launching, etc.....	99.34	
Hauling out, cradle, loading on Railroad car...	130.33	
Railway charge for flat car.....	67.00	
Launching at Lakeport.....	27.00	
Cape Cod Canal toll charge.....	11.45	
Skeg.....	15.00	
		1445.83
3.		
Tennis-court water supply Engine (2.H.P.).	85.00	
Pipe, fixtures, etc. 100 yds...	102.70	
Hose and nozzle...(75 ft.).....	9.50	
Stain for pump house.....	4.60	
		201.80
4.		
Kitchen and dining-room improvements.....		
Stove and chimney man from Lorandi Proctors (work & expenses).	27.54	
2 wooden sinks.....	15.00	
Screening for all windows.....	26.50	
		69.04

Carried Forward 2126.67

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	Actual Cost	Estimated
Brought Forward	2126.67	
5. General		
Lumber for trailer body, boat-house extension to accommodate new boat, tractor and trailer house, new engine and pump house, shutters for dining-room instead of walls and windows, out-of-doors stairway on Alhambra	205.65	
Cement foundation for engine, pump and house.....	18.00	
Paint, 14 gals. (inside and outside)..	59.50	
Roofing paper.....	20.00	
2 Local carpenters on all this work, wages and board @ $27.50 each - 7 weeks.	385.00	
Estimated freight and steamer charges on transportation.....	32.00	
Sheet, zinc, trailer, findings, nails, etc.....	18.00	
		738.15
TOTAL -----		2864.82

		Expenditure		
Income	$17,458.78	1	-	4053.86
	61.21	2	-	628.10
	$17,519.99	3	-	7435.76
		4	-	3213.34
		5	-	189.34
		6	-	353.93
	17,519.99			
	15,874.33			15874.33
	1,645.66 Credit balance			

In addition to $15,874.33 of expenses there was $1900.00 spent on equipment and improvements during the present financial year beside $100.00 which had to be paid before June 1st as an initial payment on boat purchase. This $2000.00 is the money voted for new equipment and improvements. I attach a statement showing that $2864.82 was spent on these improvements and new equipment. The amount over $2000.00 has been carried by Camp current account. It exceeds the expected expenditure for these items by some $264.00 which was mainly in extra cost on handling the boat and extra labor expense in the building and alterations at Camp. Interest charges against Camp Lodge Loan ~~alone~~, the getting out of publicity concerning Camp next year, the payment of a part of the Director's and a Stenographer's salary through the winter and other items will consume the credit balance.

PAG:S

NEW YORK BOSTON PHILADELPHIA CHICAGO CLEVELAND GREENVILLE, S. C. WASHINGTON, D. C. MANCHESTER, ENG.

Textile World

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REPLY TO:
111 SUMMER STREET
BOSTON 9, MASS.

Boston, Mass.,
October 16 1924

Mr. Ernest Lovering,
53 State Street,
Boston, Mass.

Dear Mr. Lovering:-

I am enclosing Mr. Gould's report.

As I understand it the excess over the amount of $2,000 which they had available for these extraordinary expenses was absorbed by the running expenses of the camp and appears in that item. The $2,000 was made up by deferring $1,000 which should have been paid back on the loan for the building and the other thousand dollars was a direct appropriation which appeared in the budget for the camp and is provided for in the campaign.

Will you return these papers to Mr. Gould after you have finished with them as I shall be away for the next two weeks.

Yours very truly,

H. G. Lord

~~President~~

RTD
H G Lord

CITY WIDE
BOSTON YOUNG MEN'S CHRISTIAN ASSOCIATION

corrected as June 3rd
final form
RJ.

Outing Branch Annual Budget June 1, 1924 to May 31, 1925.

	Budget 1924		Actual 1923	Budget 1923		Actual 1922
1. SALARIES	3439			3401		2900
Transportation Staff, etc.	162			162		150
Board of Staff	1537			1200		1125
Winter work of Dir. & Sten.	~~614~~ 686			384		389
After June 25 1924 actual 1924 5,835.31		~~5752~~ 5824	5281		5152		4564
2. PRINTING ADV. & POSTAGE						
Printing	350			250		390
Advertising	150			50		50
Postage	75			70		120
642.79		575	534.61		370		560
3. SUPPLIES & FURNISHINGS						
Stationery	50					
Food for campers	6375			5610		4270
Store Supplies	1500			1500		900
7,470.14		7925	7175		7110		5170
4. BUILDING EXPENSES						
Repairs and replacements to building & equipment	790			727		1488
Various Expense Items	1135			931		780
New Building & Equipment	~~743~~ 621			394		1205
4,019.89		~~2668~~ 2596	3358		2052		3473
5. ACTIVITIES 194.65		75	95.20		50		88
6. MISCELLANEOUS 461.55		200	186		150		211
		17195	16629.81		14884		14066
Balance of capital expenditure of 1923.		200			931		
		17395				

RECEIPTS

1. Board 510 men 2 wks. @ 14.00	14280		12750	
2. Extras paying by day	40		75	
3. Rental for small tents	75		90	
4. Non Boston members App. fees	200		200	
5. Motor Boat trips	300		450	
6. Store receipts	2000		2000	
7. Bedding rental	500		250	
	17395	16431.23	15815	12610

SUPPORTING DATA FOR THE OUTING BRANCH BUDGET
June 1, 1924 to May 31, 1925

1. SALARIES

Most of these men will be at Camp 11 6/7 weeks. Some will be there 10 6/7 weeks. It will be open Saturday, June twenty-eighth to Wednesday, September third.

Director, 12 weeks			785	
Physical Director, season			225	
Woodcraft and nature man, season			250	
Steward, in charge of food	11 6/7 wks.	@ 15	178	
Dining-room boy	10 6/7 wks.	@ 8	87	
" " "	10 6/7 "	@ 8	87	
" " "	11 6/7 "	@ 8	95	
" " "	11 6/7 "	@ 8	95	
Foreman, Carpenter, Etc.	11 6/7 "	@ 14	166	
Assistant "	11 6/7 "	@ 8	95	
Asst. Carpenter & Fuel man	11 6/7 "	@ 8	95	
Asst. in charge of boats and canoes	11 6/7 "	@ 10	119	
Boatman and Engineer	12 6/7 "	@ 10	130	
Chef, season	11 6/7 "	@	500	
Second Cook	10 "	@ 15	150	
Third Cook	11 6/7 "	@ 10	119	
Stenographer	10 6/7 "	@ 10	109	
Store Keeper	10 6/7 "	@ 10	109	
Asst. Store Keeper, mail boy, etc.	9 "	@ 5	45	
				3439
Transportation of Staff to and from Camp			140	
Meals en route			22	162
Board of Staff @ $6.25 per week per man				1537
1/5 Director's salary, nine months			510	
1/4 Stenographer's salary, nine months @ 18			~~104~~ 176	~~614~~ 686
				~~5752~~ 5824

2. PRINTING, ADVERTISING, & POSTAGE

Printing covers cost of producing booklets, posters, application forms and miscellaneous slips, cards, etc. Most of these charges are paid during the Spring of the financial year 1924-25, and the advertising work is done then, but it affects and benefits the year 1925-26 in which the Summer falls.

3. SUPPLIES AND FURNISHINGS

Food for campers (510 men averaging two weeks each makes 1020 "man weeks". We estimate $6.00 per man per week--50 cents per week more than last year.	6375
Store supplies (against which is an item for $2000 receipts)	1500
	7875

4. BUILDINGS, REPLACEMENTS, AND "EXPENSE"

Replacements and Repairs

1 doz. mattresses @ 6.50	156		
2½ " blankets @ 3.00	90		
(Rentals off-set this)			
Motor boat repairs & painting	200		
Wharf repairs	50		
1 doz. new paddles	25		
1 " " oars	120		
Sports equipment replacement	50		
Miscellaneous	99		
		790	

Expenses

Insurance	50		
Interest on Lodge Loan	315		
Ice cutting and storage	125		
Taxes	125		
Gasolene	100		
Kerosene	25		
Tennis Court oil 3 bbl. Jenney	25		
Express and Freight	220		
Bedding Laundering	110		
Tent repairs	25		
Miscellaneous	15		
		1135	
New Buildings and Equipment		~~743~~ 621	~~2668~~ 2516

5. ACTIVITIES

Reunions of Campers	75	75

6. MISCELLANEOUS 200 200

Possible camp conference to be attended by Staff men, plus the Business Department charge against the Outing Department.

AGENDA OF MEETING OF OUTING BRANCH COMMITTEE APRIL 4, 1924.

I. REPORT.

Brief, stating financial position.

II. RECOMMENDATIONS:

That charges for men staying odd days beyond a week be figured at the weekly rate rather than the daily as at present.

III. STATEMENT OF NEEDS OF CAMP IN MATTERS OF EQUIPMENT ETC.

(With estimates of sums needed).

Tractor and trailer	$ 485	
Motor-boat	1250	
Marine railway	70	
Pumping plant changes	160	
Tennis court - watering installation	119	
Kitchen and dining-room matters	416	
		$2500.00

IV. BUDGET FOR 1924 SEASON.

ESTIMATES OF COST OF NEW EQUIPMENT, ETC., AT SANDY ISLAND.

FORDSON TRACTOR	$225.00	
Pulley for belt	20.00	
Saw (F.O.B. Worcester) (380 lbs. shipping weight)	80.00	
Belt	10.00	$335.00
TRAILER		
Body, say - 35. materials; 20. labor		
Frame & wheels 70.	125.00	
Transportation of tractor and trailer -- totalling about 3500 lbs. (64½¢ per 100 lbs. x 3500 lbs.--$22.50, say $25.00)		
Boston to Lakeport	25.00	150.00
		$485.00
BOAT		
Purchase price, say --	1000.00	
Engine overhauling, etc.	50.00	
Painting, caulking, skeg	50.00	
Launching, loading, transporting and putting into water at Lakeport	200.00	
Unforeseen expenses	50.00	$1350.00
MARINE RAILWAY		
Marine railway	20.00	
Marine railway carriage	50.00	$70.00
PUMPING PLANT CHANGES		
Stationary engine 2-3 H.P. (Possibly some rebate from old engine)	75.00	
Cement and foundation	35.00	
Building house, new timber, etc.	25.00	
Paint and stain	20.00	
Roofing paper	5.00	$160.00

TENNIS COURT WATERING INSTALLATION		
Piping 325' new 1½" galvanized iron pipe @ about $20.00 per 100 ft. on island. (Cambridge Plumbing Supply charge $18.15 per 100')	$65.00	
Fixtures and fittings	20.00	
100 feet of 1' hose, "Moulded" @ 25¢ per ft.	25.00	
1 nozzle	2.00	
1 "bubbler"	7.00	$119.00
KITCHEN AND DINING ROOM CHANGES		
Stove and chimney overhauling	25.00	
New tables, zinc topped	20.00	
Cut walls of dining-room to make shutters for for opening up, timbering, etc.	40.00	
Screen dining-room and kitchen	170.00	
Stain inside of dining-room	25.00	
Services of two carpenters - 1 week @ $1.00 hr, (6 days of 8 hours).	96.00	
Services of painter - say - 4 days.	40.00	$416.00
	GRAND TOTAL	$2600.00

Minutes Last Meeting.

A meeting of the Outing Committee was held at Mr. Lord's office, 111 Summer Street, Boston, Friday, April fourth, 1924, at four P.M.

Present--Messrs. Lord (in the chair) A. S. Johnson, T. H. Russell, W. E. Adams, F. P. Spoare, C. K. Brown, Keyes, Brown, P. A. Goold (Secretary)

I Minutes

As the minutes of the last meeting had been sent to all members they were taken as read and were approved.

II Report Showing Financial Position

The Committee reviewed the summary of expenditures of the present financial year, including last season, as shown on the budget sheets over leaf.

III Budget For Coming Year 1924-25

The budget was examined. The Chairman noted the larger sum provided for food and raised the question of whether it would not be wise to increase the rates sufficiently to cover this, rather than to try to meet it at the same rate. As recent campers, Messrs. Keyes and Brown felt they could speak for most of the campers as favoring an increase which would insure improved board. (Mr. Russell was not present then) After general discussion Mr. F. P. Spoare moved that the rate be increased to fourteen dollars per week. Of this increase of one dollar and fifty cents half be added to the amount provided for food last season, and the other half go toward improvements and equipment. This would provide six dollars and twenty-five cents to be spent on purchase of food, and seven dollars and seventy-five cents to be used for the other expenses of camp. The daily rate should remain at two dollars and fifty cents. Mr. R. H. Brown seconded the motion. It was carried.

With these changes the budget was formally approved.

IV Re-daily rates

It was suggested that charges for men staying odd days beyond a week be figured at the weekly rate rather than the daily rate, as in the past. It was felt that there had been some dissatisfaction over this, and that it was hardly just to charge a man at a daily rate when he had been in camp more than a week. Mr. Goold said he had communicated with the Secretary of the New England Hotel Men's Association and learned that their practice was to charge a proportional part of the weekly rate for odd days over a week. Mr. Brown moved, Mr. Keyes seconded, that the charges for men staying odd days beyond a week be figured at the weekly rate. Carried.

V The statement headed "estimate of cost of new equipment etc., at Sandy Island", and attached over leaf was next considered. Mr. Johnson moved that we recommend to the Board of Directors that not over one thousand dollars be appropriated for the purchase of the "Ideal", or some other desirable boat, together with the supplimentary charges not to exceed thirteen hundred and fifty dollars in all. The other items were discussed, totaling, with the boat, twenty-six hundred dollars. It was recommended to the Board of Directors that expenditure for all of these be authorized and provided for as follows:

$1000 Raised in the financial canvass, for camp equipment

$1000 Obtained by deferring payment on the Lodge Loan

$600 To be obtained in the increase in rates

Recommendation was passed.

Mr. Goold stated that not all the necessary building expenses had been included in the estimates submitted. In addition, it would be necessary to lengthen the boat house by eight or ten feet to provide for the new boat. It would be necessary to build Winter-housing to protect the boats, if they were to be stored from Autumn to Spring on the Island, and we should have to build shelter for the tractor and trailer to get them out of the weather. Furthermore, there was a plan in mind to remove the partitions on the upper part of the Alhambra, and make that into a larger, airier, and more attractive room in which, probably, a few more beds could comfortably be set up, than is now the case.

Mr. Lord felt it probable that we might have larger receipts than we had budgeted for, since our income figure was five hundred and fifty-six dollars less than last years before it was decided to raise the rates. Furthermore, we found last year that a larger number of men were coming to camp in spite of the increase in rates which then went into effect.

The meeting was adjourned sine die.